

MANSFIELD TOWNSHIP COMMITTEE MEETING

March 13, 2013

This is a regular meeting of the Mansfield Township Committee. The notice requirements of the law have been satisfied for this meeting by notice to the Star-Gazette and the Express Times of the time, date and location thereof. Notice was also posted on the announcement board located in the Municipal Building.

Roll Call: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Salute to the flag was done by all.

APPROVAL OF THE MINUTES:

Mr. Watters made a motion to approve the minutes from the regular meeting held on February 27, 2013, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

APPROVAL OF THE BILL LIST:

Mr. Smith asked Mr. Pandos about the payments to Internet Cake if the payments were completed.

Mr. Pandos stated that they are except for the Recreation website.

Mr. Watters asked about the bill for the merging of the page 6 purchase order number 130165 Rachel Michelle for fuel purchase order 130184 for telecommunication for RFP solutions.

Mr. Pandos explained the increase in the bill.

Mr. Watters made a motion to approve the bill list, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

CFO REPORT:

Mr. Pandos went through the issues that were brought up at the department head meeting.

Mr. Pandos stated that we are in the process of switching over to Unity Bank and we are waiting for checks for the general account and the court is presently using the bank.

Mr. Pandos stated that we will be switching to ADP for payroll for the Second quarter.

Mr. Pandos stated that the shredding event is scheduled for October.

CLERKS REPORT:

Mr. Smith made a motion to approve advertising and going out to bid for lawn mowing for 2013, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

Mr. Smith made a motion to approve advertising and going out to bid for the roadside mower, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

Mayor Tomaszewski made a motion to switch the air cards to Sprint, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

Mayor Tomaszewski made a motion to approve the clerks signature on the request from Crown Castle for the co location on the tower, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

ENGINEERS REPORT:

Mr. DiSessa explained the progress of the Diamond Hill water main project.

Mr. DiSessa stated that the generator work is completed other than the work that the DPW needs to do.

Executive Session:

Mayor Tomaszewski made a motion to go into Executive Session at 7:55pm, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None

Abstain: None

Return from Executive Session at 8:43pm.

Mayor Tomaszewski made a motion to approve the Confined Space Training for the DPW, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

Mr. Vex stated that a letter of resignation was received from Mr. Bross.

Mayor Tomaszewski stated that he accepts Mr. Bross's resignation from the recreation commission.

PUBLIC PORTION:

Mr. Vex went through the requests that the Zoning officer has asked of the Route 57 Auto for the cleanup.

Mr. Toscano asked if this is pertaining to all of the shelving racks.

Mr. Vex stated that this only applies to the piling on top.

Mr. Vex stated that in a perfect world when the property was purchased he would have had to go before the Board for a list of the requirements for the nonconforming use.

Mr. Toscano asked if there is a running vehicle that comes in can this be left in the front parking lot.

Mr. Toscano assured that everything will be done inside of the fence with the parts and nonmoving cars.

Mr. Vex asked that Mr. Toscano make things look better.

Mr. Toscano asked if he could go higher than the 9'.

Mr. Vex stated that the ordinance says 9' is the max for the fence.

Mr. Vex stated that the meeting for the Route 57 Auto junk yard license will be March 27, 2013.

Mrs. Borden Route 57 stated that she is not available for the next meeting could this be postponed.

Mr. Vex stated that the following meeting will be April 10.

Mrs. Borden stated that she will be available.

Mr. Vex checked with Mr. Toscano to see if the Committee postponed the meeting until April 10th would that also work for them.

Mr. Toscano stated that April 10th will be ok with them also.

Mrs. Borden asked if Mr. Vex and Mr. DiSessa if they noticed the large orange tarp that has been placed over the scaffolding. Mrs. Borden asked also that the gate be closed.

Mrs. Thompson stated that the orange tarps were put up at 10 at night the night prior to the deadline.

Mrs. Thompson asked Mr. Vex if he reviewed the Junk Yard Control Act and stated that Amy Chung the Deputy Attorney general.

Paul Erb, previous owner of Route 57 Auto, he stated that the fence has been up since 1968 and there have been slats that have been missing.

Mr. Vex stated that the grandfathering portion of the law applies to the sale of cars or uses that have happened, but there are certain things that can be controlled that are not covered by grandfathering.

Joe Farino, asked if the issues are addressed then what will happen to the other junk yards in town.

Doug Wright, Komar Road, spoke to the Township Committee about the issues on Komar Road since the NJDOT detour went in for the bridge by Anderson Road. Mr. Wright suggested that a temporary barricade out to close off the Route 57 side and possibly a sign that says Local traffic only. Mr. Wright is looking to work together to get this to go more smoothly.

RESOLUTION:

RESOLUTION 2013 –44

RESOLUTION TO CANCEL GRANT FUND RECEIVABLES AND RESERVES OF THE TOWNSHIP OF MANSFIELD, COUNTY OF WARREN, STATE OF NEW JERSEY

WHEREAS, there exists receivables on the balance sheet of the Grant Fund; and

WHEREAS, there exists reserves on the balance sheet of the Grant Fund; and

WHEREAS, the funds creating these reserves have been investigated and it has been determined that these reserves are no longer needed and should be cancelled;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield, that the following receivable and reserve be and the same are hereby canceled.

Receivable:

Clean Communities Program	\$ 343.80
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Reserve:

Clean Communities Program	\$ 343.80
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Mr. Watters made a motion to approve the passage of Resolution 2013-44, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2013-45 LIEN REDEMPTION

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 13th day of March 2013, that payment is to be made to the certificate holder as noted:

US Bank-Cust for CCTS Capital LLC
2 Liberty Place
50 S. 16th Street, Suite 1950
Philadelphia, PA. 19102

Block 2004 Lot 1
Certificate # 2012-12
\$29,628.98

Mr. Clancy made a motion to approve the passage of Resolution 2013-45, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

RESOLUTION # 2013-46
Return of Premium

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed within five (5) years of the tax sale, and a premium of \$4,100.00 was paid at the time of the sale;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 13th day of March, 2013 that the \$4,100.00 premium is to be returned to the certificate holder as noted:

CERTIFICATE HOLDER

US Bank-Cust for CCTS Capital, LLC
2 Liberty Place
50 S. 16th Street, Suite 1950
Philadelphia, PA. 19102

BLOCK/LOT

Block 2004 Lot 1

CERT #

2012-12

Mr. Watters made a motion to approve the passage of Resolution 2013-46, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2013-47
Endorsement of Redeemed Municipal
Tax Sale Certificate

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

BE IT RESOLVED, by the Township Committee of the Township of Mansfield that the following Tax Sale Certificate, held by the Township, having been paid and satisfied in full pursuant to N.J.S.A. 54:5-59; the Mayor and Township Clerk are hereby authorized and directed to endorse same for cancellation, affix the Township Seal, and return same to the Tax Collector for delivery to the property owner or legal representative pursuant to N.J.S.A. 54:5-55.

TAX SALE CERTIFICATE NUMBER	BLOCK/LOT	AMOUNT
2012-21	2607/1	\$79.47

Mr. Watters made a motion to approve the passage of Resolution 2013-47, which was seconded by Mr. Smith.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

RESOLUTION # 2013-48
LIEN REDEMPTION

TOWNSHIP OF MANSFIELD
WARREN COUNTY, STATE OF NEW JERSEY

WHEREAS, the Tax Collector of the Township of Mansfield has advised the Committee that the following property has been redeemed and the money due thereon paid to the Township of Mansfield Tax Collector;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield this 13th day of March 2013 that payment in the amount of \$5,655.16 is to be made to the certificate holder as noted:

CERTIFICATE HOLDER	BLOCK/LOT	CERT #
US Bank-Cust for Pro Capital I, LLC	Block 601.03 Lot 65	2012-04
US Bank TLSG		
50 S. 16th Street, Suite 1950		
Philadelphia, PA. 19102		

Mr. Watters made a motion to approve the passage of Resolution 2013-48, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski
Nays: None
Absent: None
Abstain: None

RESOLUTION NO. 2013-49

RESOLUTION APPOINTING TAX COLLECTOR

WHEREAS, the Township of Mansfield appointed Steven Davis, Tax Collector for the Township of Mansfield to complete the term of Rebecca Harm which was, January 1, 2009 through December 31, 2012; and

WHEREAS, Steven Davis has filled the position of Tax Collector from March 14, 2012 through December 31, 2012; and

WHEREAS, Steven Davis has submitted his resignation, but the Township and Mr. Davis have reached agreement on his continued part time service as Tax Collector until such time as a successor is appointed by the Township.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey as follows:

1. The resignation of Steven Davis is accepted by the Township.
2. Steven Davis shall assist the Township with Tax Collector and Tax Search Officer duties until a replacement Tax Collector and Tax Search Officer has been appointed on the terms set forth in the attached letter.

3. The Mayor is hereby authorized to execute the attached letter on behalf of the Township.

Mr. Clancy made a motion to approve the passage of Resolution 2013-49, which was seconded by Mrs. Kocher.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

2013-50

TOWNSHIP OF MANSFIELD

Resolution appointing a Sustainability Subcommittee “Green Team” as part of the Mansfield Township Environmental Commission

WHEREAS, the Township Committee of the Township of Mansfield strives to save tax dollars, assure clean air and water, improve working and living environments, to build a community that is sustainable economically, environmentally and socially; a community which would thrive well into the new century; and

WHEREAS, the Township Committee of the Township of Mansfield wishes to build a model of government which benefits our residents now and far into the future with green community initiatives which are easy to replicate and affordable to implement; and

WHEREAS, in an attempt to focus attention on “Green” issues, the Township Committee has, through prior resolution passed on February 16, 2012, established a Sustainability Subcommittee as part of the Mansfield Township Environmental Commission, also to be known as the “Green Team;” and

WHEREAS, the Township Committee of the Township of Mansfield wants to continue the process of focusing on “Green” issues by starting with audits of municipality facilities and operations.

WHEREAS, the Township Committee of the Township of Mansfield desires to continue the process of making its operations greener, more environmentally friendly, and more energy efficient;

WHEREAS, alternative power sources, changes to fleet purchasing and maintenance, water quality improvements, and operational changes will all be considered as the Township moves to do their share to lessen the environmental impact of its operations.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Mansfield that we do hereby establish an Environmental Commission Sustainability Subcommittee “Green Team” consisting of seven (7) members who shall be residents or employees of Mansfield Township, appointed annually, for a term of one (1) calendar year.

NOW THEREFORE BE IT FURTHER RESOLVED, by the Township Committee of the Township of Mansfield that the Mission, Goals and Objectives for the Green Team are established as follows:

Mission

The Mansfield Township Green Team will advise the township committee on ways to improve municipal operations with “Green” initiatives which are economically and environmentally sound through research and evaluation.

Goals

Maintain certification as a “Green” municipality by the Sustainable Jersey program through completion of projects and initiatives that are part of that program.

Apply for applicable grants and financial aid available through the Sustainable Jersey program for projects and initiatives that would assist the township in meeting its goal as a green community and for the benefit of all its citizens.

Objectives

1. Collaborate with township employees, service providers and other governmental agencies to share resource information and ideas consistent with the Mission of the Green Team.
2. Encourage participation of all township employees to solicit ideas on green initiatives.
3. Research and analyze green initiatives which make practical environmental and financial sense.
4. Develop strategies for sustainable green initiatives in municipal operations.

NOW THEREFORE BE IT FINALLY RESOLVED, by the Township Committee of the Township of Mansfield that the following persons are hereby appointed to the Green Team for the year 2013:

NAME	POSITION	REPRESENTATIVE
JoAnn Fascenelli	Regular Member MT	Recycling/Clean Communities Coordinator
Michael Clancy	Regular Member MT	Township Committeeman
Robert Jewell	Regular Member	Citizen Representative
Drew Di Sessa	Regular Member MT	Township Engineer
Orson Kirk	Regular Member	Environmental Commission

Jennifer Keggan

Regular Member

Citizen Representative

Don Proefrock

Regular Member

Citizen Representative

Mr. Smith made a motion to approve the passage of Resolution 2013-50, which was seconded by Mayor Tomaszewski.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

ORDINANCE:

First Reading:

ORDINANCE 2013-03

AN ORDINANCE TO AMEND CHAPTER III A OF THE CODE OF THE TOWNSHIP OF MANSFIELD BY ADDING NEW SECTIONS 3 CLINIC SPORTS REGISTRATION FEES AND SCHOLARSHIPS

WHEREAS, the Township Committee of the Township of Mansfield has determined that there should be, within the Township of Mansfield; recreation registration fees.

NOW, THEREFORE, BE IT ORDAINED by the Township Committee of the Township of Mansfield, County of Warren, State of New Jersey, that the Code of the Township of Mansfield is hereby amended to include the following provisions regarding recreation registration fees.

Section 1

Chapter IIIA of the Code of the Township of Mansfield is hereby amended to include a new section establishing Clinic Sports Registration Fees:

Chapter IIIA-13. Clinic sports registration fees for participation of children in sports clinics of the Township of Mansfield shall be as follows:

- Summer Junior Tennis Program
 - i. Pee Wee (ages 5-6) \$24 per session, per child
 - ii. Beginner (ages 7-9) \$46 per session, per child
 - iii. Junior (ages 10-12) \$46 per session, per child
 - iii. \$10 Insurance fee (paid one time, per child)

Section 2

This ordinance shall take effect immediately after passage.

Section 3

Any ordinance that is inconsistent with the foregoing shall be deemed repealed by this ordinance.

Mrs. Kocher made a motion to approve the introduction of Ordinance 2013-03 and requested that the public hearing be advertised to be held on March 27, 2013, which was seconded by Mr. Clancy.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

ORDINANCE # 2013-04

AN ORDINANCE TO PROVIDE FOR AND DETERMINE THE SALARY FOR AN EMPLOYEE OF THE TOWNSHIP OF MANSFIELD AND THE METHOD OF PAYMENT OF SUCH SALARY

Certified Tax Collector	\$10,000.00	-	\$30,000.00	Annual
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Mr. Clancy made a motion to approve the introduction of Ordinance 2013-04 and requested that the public hearing be advertised to be held on March 27, 2013, which was seconded by Mr. Watters.

Ayes: Mr. Smith, Mr. Watters, Mr. Clancy, Mrs. Kocher, Mayor Tomaszewski

Nays: None

Absent: None

Abstain: None

COMMITTEE PERSON COMMENTS:

Mr. Watters stated that he received a letter from the Open Space Committee to change the Mansfield Park name to Hector Cafferata, Jr.

Mr. Watters made a motion to adjourn at 9:35pm.